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23 October 1986

MEMORANDUM FOR: Deputy Director Administration  
 FROM: John M. Ray  
 Director of Logistics  
 SUBJECT: Report of Significant Logistics Activities for the Period Ending 21 October 1986

1. Events of Major Interest That Have Occurred During the Preceding Week:

a. On 20 October, the New Building Project Office, OL, briefed the Fine Arts Commission on the New Headquarters Building (NHB). Emphasis was given to potential areas for artwork, the area designated for intelligence artifacts, dimensions of the security control center, and information on color schemes within the NHB.

\* b. OL reports that the 13th CIA Traffic Advisory Committee (TAC) meeting was held on 17 October in the offices of the Virginia Department of Highways and Transportation (VDH&T). The final plans for the Route 123 realignment project were presented. VDH&T is preparing contractual documents and hopes to solicit bids in November 1986, award a contract in January 1987, complete roadway work by October 1987, and complete all work associated with this project by December 1987. The one outstanding issue, regarding this project, is the apparent need to make a formal presentation of the plan to the National Capital Planning Commission. The New Building Project Office, OL, is preparing a package of material to be reviewed by Agency management regarding this matter.

c. On 21 October, representatives of the New Building Project Office, OL, conducted a tour of the New Headquarters Building (NHB) for 12 representatives of the Foreign Buildings Office, Department of State. Special emphasis was placed on shielding, utilities, and site-security procedures. Recent photographs of the NHB construction progress appear as Attachment A.

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\* g. The Directorate of Operations has requested a second printing of "Terrorists' Profiles." ~~Printing and Photography~~ Division, OL, is presently in the process of producing another 500 copies each of two volumes. Volume I is scheduled for completion the latter part of this week and Volume II will be completed by mid-November. [redacted]

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what does  
it consist of?*

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h. Printing and Photography Division, OL, is working on a priority Office of Security request consisting of 20 different jobs requiring 36 8 by 10 prints per job. [redacted]

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notes i. OL reports that the format for the DI's publication, Chiefs of State, has been changed. The previous running of this publication required 48 hours of manpower in the Printing and Photography Division, OL, while the new format requires 15 man-hours. [redacted]

*good.*

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j. OL reports that the Office of Personnel brochure, the "DA Professional Careers with New Horizons," is the last of a group of three brochures printed. Twenty thousand copies will be disseminated ahead of the required 24 October completion date. A copy appears as Attachment B. [redacted]


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p. Representatives from the Office of Security and OL met with representatives of IBM on 17 October to discuss IBM's unofficial notice that it plans to discontinue manufacturing the IBM Selectric III typewriter circa March 1987. IBM predicted that the Selectric III would no longer be manufactured but that IBM is not ready to make an official announcement to that effect. The Agency has not determined that the new Series 2000 electronic typewriter will meet the minimum needs of the average typewriter user. Action items to determine the full impact on the various Agency components and possible alternative solutions are being evaluated. 

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q. OL received a request from the Office of Global Issues to contract with The Helmsley Palace of New York. The purpose of this request was to reserve a conference facility for the DCI and invited guests for a conference entitled, "Economic Financial Issues," to be held on 24 October. A firm-fixed-price contract was awarded to The Helmsley Palace in the amount of \$4,701. (U)

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staff notes

s. OL representatives have been in contact with representatives from the Office of Training and Education (OTE) concerning future negotiations to expand Agency academic relations with Harvard University's John F. Kennedy School of Government. These discussions stem from an initiative of the DDCI resulting from his February 1986 visit to Harvard. Three new programs are proposed which would give the Agency expanded academic relations similar to those between the University and the Department of Defense. Discussions with Harvard's Kennedy School began this week. OTE's "cost estimate" for this effort is \$300,000. The contract is to be awarded in time for the start of the spring term in early January 1987. [ ]

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staff notes

v. OL representatives provided the DDI, the ADDI, and the Director and Deputy Director of Imagery Analysis, with a briefing and recommendations concerning placement of the Office of Imagery Analysis (OIA) in the Original Headquarters Building (OHB) backfill. OIA's technical system will be located in ground floor space and its office spaces will be on the fourth and fifth floor of OHB. The DDI and the D/OIA accepted the recommendations without qualifications. [ ]

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2. Significant Events Anticipated During the Coming Week:

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Attachments A and B  
(Original only)

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